The following expenses for public tree care (street, park, cemetery) may be counted in meeting the $2 per capita requirement for Standard 3:

- city workers' salaries (or percentage thereof if tree care is only a portion of their job)
- contract work
- tree board salaries (most are volunteer, some are paid)
- tree purchases
- watering
- fertilizing
- insect control
- staking
- mulching
- dead tree removal
- stump removal
- pruning by city employees
- leaf and brush pick-up
- biomass recycling
- survey or inventory expenses
- computer inventory software
- equipment purchases
- equipment rental
- equipment maintenance
- Arbor Day program
- prizes for Arbor Day contests
- tree care conferences and workshops attended by city workers
- memberships in and donations to tree organizations
- public education materials - brochures, newsletters, etc.
- administrative time
- insurance
- grant monies expended for any of the above items may be counted
- volunteer contributions—labor and materials—(figure volunteer work at minimum wage or with some other reasonable, uniformly applied formula)
- You can include tree work by public utilities, if the utility is a partner in the city's tree program and has implemented a tree planting program and proper pruning methods as recommended in the Tree Line USA program

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Tree City USA Standard 3 Worksheet

Community: ____________________________ Year: ______

Number of trees planted ______
Number of trees pruned ______
Number of trees removed ______

MUNICIPAL FORESTRY EXPENDITURES

Tree Planting and Initial Care
Include cost of tree purchases, labor and equipment for planting, planting materials, stakes, wrapping, watering, mulching, competition control, etc.
$ ________________

Tree Maintenance
Include pruning, insect and disease management, fertilization, watering, etc.
+ $ ________________

Tree Removals
Include cost of equipment, supplies, labor, etc.
+ $ ________________

Management
Include public education, professional training, memberships, salaries, street and park tree inventory.
+ $ ________________

Other
Include any other expenses not already mentioned.
Briefly describe.
______________________________________________
+ $ ________________

TOTAL MUNICIPAL EXPENDITURES = $ ________________

OTHER COMMUNITY FORESTRY EXPENDITURES

Utility Line Clearance
Utility trimming expenses are allowed only if the utility is a partner in the city’s tree program and has implemented a tree planting program and proper pruning methods as recommended in the Tree Line USA program.
$ ________________

Donated Labor and Materials
Value of volunteer labor and other contributions from civic organizations.
$ ________________

TOTAL EXPENDITURES (Municipal + Other) = $ ________________

COMMUNITY POPULATION
To qualify for Tree City USA total expenditures must be at least twice population.
Transfer these two numbers to Standard 3 on application and upload this sheet with application

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